



## Meeting Minutes

Wednesday, January 14<sup>th</sup> at 11:35 am

ENC 2407

### Attendees:

Dr. Marc Wilson – Advisor  
Jose Carballo – Vice-Chairman  
Derek Lura – Honorary-Chairman

Diego Espinosa – Treasurer  
Kathleen Boland – Secretary

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Helen and Clarence Prince Scholarship deadline is in progress and students just need to email the information by Friday. (Note: The deadline has been extended to January 22<sup>nd</sup> at noon.) We have been asked to send this to ASME members and receive applicants as soon as possible.

Our goal is to interest more students in our society, especially for the officer's elections in March or April.

As a side note, past ASME trophies and awards will be displayed in Dr. Wilson's office.

### Events, Activities and Tasks

1. Jormac Aerospace Tour (*January, 16<sup>th</sup> 4:00 pm*): Reportedly, there are more than forty attendees attending this tour on Friday.
2. FWCS ASME teleconference: (*Thursday, January 22<sup>nd</sup>, 5-6 pm*) Dr. Wilson will talk with the committee about the Helen and Clarence Prince Scholarship; Jose, Derek, and William will most likely attend as well.
3. Electrathon: On Fridays, the Electrathon team will work on the car at Derek's lab from 11 am to 2 pm.
  - Battery Beach Burnout (*February 21<sup>st</sup>, 22<sup>nd</sup>*) at FAU: Plan and acquire travel money for this event.
  - Diego made the purchase orders for the Electrathon and Mars Rocks.
  - The budget for materials is \$1300, which must be split between the Electrathon and Mars Rocks.
4. Engineering Expo: (*February 13<sup>th</sup> and 14<sup>th</sup>*)

- The Electrathon of Tampa Bay has already organized a race here at USF with the College of Engineering and we just need to register our car. (Cost is \$40.00)
5. Marad / SNAME Student Design Competition:
    - The competition focuses on the design and operation of a salvage tug with some commercial application. More information is in the email. Project Completion Date: June 30, 2010.
    - Deadline to notify participation is on January 31<sup>st</sup>, 2009.
  6. Mars Rocks: The team usually meets on Sundays at 12pm and the R.I.G meets Thursdays at 5:30 pm.
    - Jose and Diego will meet with Jeremy to discuss the budget and the current status of the project. (Diego already made purchase orders.)
  7. Fundraiser: (*January 30<sup>th</sup>*, 4pm-11pm, possibly longer) Raising money for the Electrathon and Mars Rocks competitions as parking workers at Jefferson High School.
  8. Fun Member Events, Socials:
    - Jose will email Matt Montgomery to be incorporated into their FWCS ASME tours and events, such as the USF Lakeland Pump courses by Rob Andrew.
    - Community Service – The Marshall Center offers organizations a way to volunteer their members into community service activities.
  9. General Body Meetings:
    - Human Factors Engineering: (*Wednesday, January 28<sup>th</sup>* 11:30am-1:00pm) at the Kopp Bldg. Dr. Marc Wilson will prepare a presentation about engineering more comfortable and useful products as well as share his own experiences. We can also invite the Industrial Engineering department. Kathleen will create the flyer.

## **General Business**

1. Sean will update the Blackboard ASME members list onto the gmail contacts list weekly and James will maintain the website.
2. Plan another fundraising event and find sponsors for our activities.
3. Ideas are needed for member activities, volunteering, benefit, tours, and speakers at the general body meetings.

Meeting was adjourned at 12:00 pm by Jose. The next Officer Meeting will be on *Wednesday, January 21<sup>st</sup>*, 2009, 11:30-12:30 pm, possibly at Dr. Wilson's office.

Minutes submitted by: Kathleen Boland – Secretary