



Meeting Minutes

Wednesday, January 21st at 11:30 am

Dr. Wilson's Office

Attendees:

Dr. Marc Wilson – Advisor	Kathleen Boland – Secretary
William Krichman – Chairman	Sean Motta – SCC Chairman
Jose Carballo – Vice-Chairman	James Rachwal – Webmaster
Derek Lura – Duke of Electrathon	

Helen and Clarence Prince Scholarship deadline is in progress and students just need to email the information by Friday. (Note: The deadline has been extended to January 22nd at noon.) We have been asked to send this to ASME members and receive applicants as soon as possible.

Our goal is to increase active members in our society, especially for the officer's elections in March or April. The Jormac Aerospace tour on January 16th was a great success and nearly fifty people attended; the turnout was a little more for the Jormac employees to handle, but this will most definitely be a reoccurring event (biannually).

Events, Activities and Tasks

1. FWCS ASME teleconference: (*Thursday, January 22nd, 5-6 pm*) Dr. Wilson will talk with the committee about the status of the Helen and Clarence Prince Scholarship; Jose and William will most likely attend as well.
2. Student Appropriation tasks must be completed by Friday, January 30th (tasks such as planning the budget, etc. Please refer to the email for more information.)
3. Electrathon: The Electrathon team dedicates their spare time to work on the car throughout the week and therefore, their meeting times are spontaneous and frequent.
 - Battery Beach Burnout (*February 21st, 22nd*) at FAU: Plan and acquire travel money for this event.
 - Diego made the purchase orders for the Electrathon and Mars Rocks.
 - The budget for materials is \$1300, which must be split between the Electrathon and Mars Rocks.
4. Engineering Expo: (*February 13th and 14th*)
 - The Electrathon of Tampa Bay has already organized a race here at USF with the College of Engineering and we just need to register our car. (Cost is \$40.00)

- Fill out Expo application from Cherine before the deadline; Derek and Matt will get the table and space setup as well as handle related tasks.
5. Marad / SNAME Student Design Competition:
 - The competition focuses on the design and operation of a salvage tug with some commercial application. More information is in the email. Project Completion Date: June 30, 2010.
 - Deadline to notify participation is on January 31st, 2009; advertise this event.
 6. Mars Rocks: The team usually meets on Sundays at 12pm and the R.I.G meets Thursdays at 5:30 pm.
 - Jose and Diego will meet with Jeremy to discuss the budget and the current status of the project. (Diego already made purchase orders.)
 7. Fundraiser: (*January 30th*, 4pm-11pm, possibly longer) Raising money for the Electrathon and Mars Rocks competitions as parking workers at Jefferson High School.
 8. Fun Member Events, Socials:
 - Jose will email Matt Montgomery to be incorporated into their FWCS ASME tours and events, such as the USF Lakeland Pump courses by Rob Andrew.
 - Community Service – The Marshall Center offers organizations a way to volunteer their members into community service activities.
 9. General Body Meetings:
 - Human Factors Engineering: (*Wednesday, January 28th* 11:30am-1:00pm) at the Kopp Bldg ENG 003. Dr. Marc Wilson will prepare a presentation about engineering more comfortable and useful products as well as share his own experiences.
 - Jose will create the flyer and Kathleen will advertise this event. Sean and Jose will buy the food.

General Business

1. Sean will update the Blackboard ASME members list onto the gmail contacts list weekly and James will maintain the website.
2. Plan another fundraising event and find sponsors for our activities.
3. Ideas are needed for member activities, volunteering, benefit, tours, and speakers at the general body meetings.

Meeting was adjourned at 11:30 pm by Jose. The next Officer Meeting will be on *Wednesday, February 4th, 2009*, 11:30-12:30 pm, at ENC 2407. There will be no officer meeting next week due to the General Body Meeting.

Minutes submitted by: Kathleen Boland – Secretary