



Meeting Minutes

Wednesday, April 1st, 2009 at 11:35 am

ENC 2407

Attendees:

Dr. Wilson – Advisor
William Krichman – President
Jose Carballo – Vice President
Kathleen Boland – Secretary

James Rachwal – Webmaster
Nyssa Masters – Curly Visitor
Steven - Visitor

The ASME General Body meeting on March 25th about graduate school and ASME professional development was a success. The last officer's meeting on Thursday, March 12th, was mostly in preparation for Student Papers Night.

The officers redefined the roles and responsibilities for next year's ASME officers. Attached to the meeting minutes is a detailed table of this list made by Jose.

At the conclusion of the meeting, Dr. Wilson and William will enjoy a baseball game together later in the afternoon.

Events, Activities and Tasks

1. ASME Spring BBQ (*tentatively set for April 15th 12:00-3:30 pm*):
 - William will take care of the purchase order for food.
 - Kathleen will create the flyers, ballots and ballot box. At the BBQ, she will sign up students for ASME international membership.
 - Jose will create the poster of listed officer positions, responsibilities and benefits.
 - Pictures – Nyssa has offered to bring her camera and take pictures.
 - We need help with picking up the food, setting up the tables and other items, and grilling the food. (A special apron will be provided for the cook.)
2. Student Papers Night (*Thursday, March 12th*): Success! Congratulations to our scholarship winners and thanks to ASME for their contributions.

3. Old Guard Competition: Steven will prepare for the Old Guard presentation this weekend along with Nyssa and other group members. Jose will review Steven's presentation.
4. Engineering Foundations: Jose and Derek showed up at the class and recruited new ASME members. The list of students was sent to update contacts in the Gmail account.
5. Electrathon: We received a check from the parking lot fundraiser.
6. Mars Rocks: The parts did not arrive in time, so the group will not participate in the competition. However, Cedric the robot will still be built as a summer project to be used for next year's Engineering Expo as well as for the Engineering Foundations class.
7. Hudson Pumps: (*April 16th*): Advertise this event to our members.
8. T-Shirts: Design and vote on a logo, define our budget, and buy and sell t-shirts.

General Business

1. Sean will update the members list and James will upload the website with pictures from Student Papers Night.
2. Plan another fundraising event and find sponsors for our activities.
3. Ideas are needed for member activities, volunteering, benefit, tours, and speakers at the general body meetings.

Meeting was adjourned at 12:25 pm by Will. The next Officer Meeting will be on *Wednesday, April 8th, 2009*, 11:35 -12:40 pm, at ENC 2407.

Minutes submitted by: Kathleen J. Boland – Secretary