



Meeting Minutes

Tuesday, November 17, 2009 at 3:30

ENC 2407

Attendees:

Kathleen Boland – President

Nyssa Masters – Secretary

Fabian Farelo – Student Design Chair

Dr. Dubey- ME Department Chair

William Krichman

Sean Motta – Webmaster

Justin Dodson – Advertisement Chair

Dr. Mujumdar- Advisor

Events, Activities and Tasks

1. Party for December grads on November 23 at 5 to 8 pm in MSC
 - Pizza and cake for max 100 people, 59 graduates + 1 and faculty of ME department
 - Get room in Research Park paid for my Dr. Dubey
 - Meet Friday to go over more details
2. Finish Expo paper work will making budget for ASME
3. Make the fundraising package for USF ASME and sent out to companies

General Business

1. Make team for SPDC in March
2. Think of 3 fundraising ideas
3. Start Newsletter (Jose)

Meeting was adjourned at 4:40 pm by Kathleen. The next Officer Meeting will be on Tuesday, *December 2, 2009*, 5:00 – 6:00 pm, at ME tables.

Minutes submitted by:

Nyssa Masters – Secretary